

RELEASE IN FULL

From: Jiloty, Lauren C <JilotyLC@state.gov>
Sent: Friday, October 23, 2009 8:23 AM
To: H
Cc: Abedin, Huma
Subject: Mini Schedule 10/23/09 Friday

8:25 am **PRESIDENTIAL DAILY BRIEFING**
 8:30 am Secretary's Office

8:30 am **DAILY SMALL STAFF MEETING**
 8:45 am Secretary's Office

8:45 am **DAILY SENIOR STAFF MEETING**
 9:15 am Secretary's Conference Room

9:15 am **COFFEE w/ SWEDISH QUEEN SILVIA**
 9:45 am Secretary's Office *Official photo in anteroom preceding.

10:15am **PHONE CALL w/CHINESE FOREIGN MINISTER YANG**
 10:30am Secretary's Office

10:30 am **OFFICE TIME**
 11:30 am Secretary's Office

11:30 am **OPERATIONS CENTER RIBBON CUTTING**
 11:45am Operations Center Room 7516

11:45 am **PRE-BRIEF FOR THE GEITHNER LUNCH**
 11:55 am Secretary's Office

12:00 pm **SWEARING-IN CEREMONY FOR DR. STEPHEN RAPP,**
 12:20 pm **AMBASSADOR AT LARGE FOR WAR CRIMES ISSUES**
 Benjamin Franklin Room, 8th Floor

12:30 pm **LUNCH w/TREASURY SECRETARY TIMOTHY GEITHNER**
 1:30 pm James Madison Room

1:40 pm **DROP-BY P5 LEGAL ADVISERS LUNCHEON**
 1:50 pm Henry Clay Dining Room, 8th Floor

2:00 pm **MEETING w/TODD STERN**
 2:15 pm Secretary's Office

2:15 pm **MEETING w/DEVELOPMENT TEAM**
 4:00 pm Secretary's Conference Room

4:15 pm **MANAGEMENT TEAM MEETING**
 5:00 pm Deputy Secretary's Conference Room

5:15 pm **MEETING w/STAFF**
 6:00 pm Secretary's Office

Time Tbd **DEPART** State Department *En route Tbd

6:30 pm **OPTIONAL: BOOK PARTY FOR KATI MARTON'S BOOK, "ENEMIES OF THE PEOPLE"** Residence of George and Liz Stevens,
 3050 Avon Lane
 *Called for 6:30 PM

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