

RELEASE IN
FULL

From: Jiloty, Lauren C <JilotyLC@state.gov>
Sent: Wednesday, December 15, 2010 8:01 AM
To: H
Cc: Abedin, Huma
Subject: Mini Schedule 12/15/10 Wednesday

8:25 am **PRESIDENTIAL DAILY BRIEFING**
 8:30 am Secretary's Office

8:45 am **DAILY SENIOR STAFF MEETING**
 9:15 am Secretary's Conference Room

9:30 am **BIWEEKLY MEETING w/MANAGEMENT TEAM**
 10:00 am Deputy Secretary's Conference Room

10:00 am **OFFICE TIME**
 10:30 am Secretary's Office

10:30 am **ONE-ON-ONE MEETING w/QUARTET REPRESENTATIVE TONY BLAIR**
 11:00 am Secretary's Outer Office

11:15 am **QDDR TOWN HALL**
 12:15pm (t) Dean Acheson Auditorium, First Floor

12:30 pm **PHONE CALL w/AZERBAIJANI PRESIDENT ILHAM ALIYEV**
 12:45 pm Secretary's Office

12:45 pm **MEETING w/SECRETARY OF INTERIOR KEN SALAZAR**
 1:45 pm Secretary's Outer Office *Official photo preceding.

1:45 pm **OFFICE TIME**
 2:15 pm Secretary's Office

2:15 pm **MEETING w/U.S. FORCES IRAQ COMMANDER GEN. LLOYD AUSTIN**
 2:45 pm Secretary's Outer Office *Official photo preceding.

2:45 pm **OFFICE TIME**
 3:50 pm Secretary's Office

3:55 pm **DEPART** State Department *En route White House

4:00 pm **ARRIVE** White House

4:05 pm **WEEKLY MEETING w/POTUS**
 4:30 pm Oval Office

4:40 pm **WEEKLY MEETING w/DEFENSE SECRETARY ROBERT GATES**
 5:30 pm **AND NSA TOM DONILON** Office of NSA Donilon, White House West Wing

5:35 pm **DEPART** White House *En route State Department

5:40 pm **ARRIVE** State Department

5:45 pm **OFFICE TIME**
 6:30 pm Secretary's Office

6:30 pm **OPTIONAL: CLINTON SENATE OFFICE ALUM HOLIDAY PARTY**
 8:00 pm Residence of Tamera Luzzatto and David Leiter

Time Tbd **DEPART** Luzzatto Residence *En route Private Residence

Time Tbd **ARRIVE** Private Residence

###